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To
The Principal

Date: _____

**Subject: Request for Permission and Leave to Participate in the
Global Space Leadership Examination**

Respected Sir/Madam,

I am _____, studying in Class _____, Section _____
at your school. I am writing this letter to kindly request permission to participate in
the **Global Space Leadership Examination**, which is being conducted as an
educational examination for school students.

This examination will provide me with an opportunity to improve my knowledge and
interest in space science, astronomy, technology, and leadership. I believe participating
in this examination will be a valuable learning experience and will help me develop my
knowledge beyond the classroom.

The examination is scheduled to be conducted on _____.
Therefore, I kindly request you to grant me permission to participate in the examination
and provide me with leave for the examination day.

I assure you that I will complete any missed classwork and assignments and continue to
maintain regular attendance and discipline.

I humbly request you to consider my request and grant me permission and leave to attend
the examination.

Thank you for your kind consideration.

Yours obediently,

Student Name: _____

Class: _____ Section: _____

Roll No.: _____

Parent/Guardian Name: _____

Signature of Student: _____

Signature of Parent/Guardian: _____